

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF ST. PHILIP THE APOSTLE CATHOLIC CHURCH –  
PAYSON**

**DATE: November 4, 2009 10:00 a.m. LOCATION: PARISH RECTORY**

**ATTENDING:**

**Fr. William Gyure, President  
Jan Parsons, Secretary  
Fr. Al Schifano - proxy  
Most Rev. Gerald Kicanas – proxy**

**ABSENT:**

**Jim Carroll, Treasurer**

A special meeting of the Board of Directors of St. Philip the Apostle Catholic Church was called to order at 10:00 am in the Parish Rectory.

Fr. Bill opened the meeting with a prayer.

Fr. Bill announced that we did have a quorum.

Minutes of the prior meeting were approved as written.

**SAFE ENVIRONMENT:**

Jan Parsons asked if we are in compliance with the Revised Diocesan Safe Environment Program. Fr. Gyure stated that we are in full compliance, but that Dr. Duckro noted that we have a high refusal rate in our parish from parents who did not want church personnel discussing safe environment material (cyber bullying, safe touch etc) with their children. Fr. Gyure noted that for those parents who were accepting, the program was going very well.

**PRESIDENT'S REPORT:**

Fr. Gyure stated that this was a special meeting and that he requested that we move to new business.

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### **NEW BUSINESS:**

The board reviewed the **quarterly report** of July – September 2009. Fr. Gyure stated that we had a surplus of \$51,000 partly from the infusion of grant monies from Mr. Adema. He also stated that we have cut expenses where we could and are doing our best to hold costs down.

Fr. Gyure also noted that we are about \$5,000 ahead of where we were last year in plate collections.

Fr. Schifano made motion to accept the quarterly report as presented. Jan Parsons seconded. Motion was unanimously approved.

**Status of Bequests** – St. Philip the Apostle church received \$90,000 from the Shively bequest. Also, the rest of the money from the trust from the sale of a farm in Ohio will be paid over the next four years. Additionally, titles for properties in New Mexico and an RV lot in Bullhead City have not been transferred yet to the parish. Mrs. Shively must act to facilitate the transfer. We have received \$41,000 this fiscal year from a bequest from Mr. Adema; we will be receiving another \$35,000 shortly.

Fr. Gyure found a matured \$50.00 U.S. savings bond in some old paperwork. The bond had matured and was deposited.

### **RESOLUTION REGARDING LOANS AND DONATIONS**

In their last meeting, the St. Philip's Finance Council approved the granting of an interest free loan to Holy Cross Church in Morenci in the amount of \$35,000 with the condition that the diocese guarantee or co-sign the loan. The purpose of the loan was to repair a flat roof at Holy Cross Church. The finance council at Holy Cross declined our offer stating that they couldn't accept the loan as the only excess capital they had was \$1,300 each year that came from a cell tower rental. They indicated that they would not be able to pay off the loan for 25 years.

Fr. Schifano noted that the offer needed to be made to the Board at Holy Cross not the finance council and that they need to accept or reject the loan. Fr. Schifano made a motion to present the Board of Directors at Holy Cross church in Morenci with an offer of an interest-free loan in the amount of \$35,000 for the purpose of repairing the flat roof with the condition that the diocese guarantee/co-sign the loan.

Fr. Gyure seconded. Motion was unanimously approved.

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Fr. Gyure stated that we had received a request from the Bishop to restore the Pamploma cross. The finance council voted to donate an amount of \$5,000 to the Bishop of Tucson for the purpose of restoring the cross at the Cathedral.

Fr. Schifano made a motion to approve a gift of \$5,000 for the Bishop to restore the cross and requested that the Finance Council consider an additional \$5,000.

Jan Parsons seconded. Motion was unanimously approved.

The Board discussed our position relative to charitable contributions and recipients of such funds.

Fr. Schifano acknowledged that we are a non-profit organization and have an obligation to look at charities that are in need particularly in our local communities.

Fr. Gyure pointed out that our annual statement showed that St. Philip Parish contributed \$42,284.73 to charities (including St. Vincent de Paul, but excluding the Bishop's Appeal) in 2009. The amount given to St. Vincent de Paul was \$37,928.22 or 89.7% of our total contribution. He also pointed out that the finance council and the parish council has established a schedule of giving to other groups, for example, the Bishop's appeal, Peter's Pence and St. Anne's Mission and the Diocesan Schools. In addition, there were in kind donations which include the use of the parish hall for meetings and luncheons.

Other in - kind included a free lease of land for SVDP headquarters, trash collection, water & sewer. There was also a donation in the amount of \$20,000 given to SVDP by the parish for the construction of the building.

Fr. Gyure stated that St. Philip did not make our goal for the bishop's appeal in 2009 but that we are in a position to make up the difference from our bequests. We only made 61% of the goal. Fr. Schifano made a motion to donate the roughly \$17,000 needed to meet our quota. Jan Parsons seconded. Motion was unanimously approved.

Fr. Schifano made motion that we adjourn. Jan Parsons seconded. Motion unanimously approved. Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Jan Parsons, Secretary