

**MEETING OF THE BUDGET MEETING OF THE BOARD OF
DIRECTORS OF SAINT PHILIP THE APOSTLE CATHOLIC CHURCH –
PAYSON**

DATE: May 14, 2009 TIME: 10:00 A.M. LOCATION: PARISH RECTORY

ATTENDING:

Jim Carroll, Treasurer
Fr. William Gyure, President
Jan Parsons, Secretary
Fr. Al Schifano – proxy
Most Rev. Gerald Kicanas – proxy

The budget meeting of the Board of Directors of St. Philip the Apostle Parish was held on Thursday, May 14, 2009 at 10:00 a.m. in the Parish Rectory at 511 S. St. Philip St. in Payson pursuant to notice.

Fr. Bill called the meeting to order at 10:00 a.m. and called for a closing prayer.

Fr. Bill asked if we had a quorum. Jan Parsons responded that we did indeed have a quorum.

Minutes of the Special Budget Meeting held on January 9, 2009 were approved as written.

COMPLIANCE:

Fr. Bill moved onto Compliance issues. Jan Parsons asked if the Parish is in full compliance with the Diocesan Safe Environment program. Fr. Bill stated that we were in compliance with the Safe Environment program as far as we know.

Judy and Jim Carroll had attended a meeting in Phoenix and some things that we need to be aware of and have already taken action on include:

- Disallowing cell phones (by students and teachers) on school property during classroom participation.
- Made teachers aware of the negative elements that could affect programs at St. Philips (i.e. cybersex, sexting, cyberbullying).
- Another recommendation that has been implemented is having two youth leaders.

Jan then asked if the Parish is in full compliance with Diocesan Policies which have been previously adopted by the Parish Board of Directors. Fr. Bill stated that we are in compliance.

Jan asked if we had a functioning Finance Council and Pastoral Council. Fr. Bill responded that we do and the frequency of meetings is stated in their charters. They meet four times a year (1/4ly) or more often when deemed necessary. As of this meeting both Parish and Finance Councils have met twice this year.

PRESIDENT'S REPORT

Fr. Bill reported that we have eliminated the sick list or prayer line and are not publishing names in the bulletin. In lieu, every Tuesday, Father is conducting a mass for the sick of the parish.

Fr. Bill reported that we have not been sued or accrued any liability claims for this fiscal year. Jim Carroll stated that the area around the Baptismal Font is limited and presents a tripping hazard. It was recommended to put some reflective material on the face of the step.

Fr. Bill reported on the distribution of funds from the Our Faith, Our Hope, Our Future campaign. Fr. Bill announced that our rebate was in the amount of \$16,815 for both St. Philip parish and the Young mission. Young contributed 8% of the monies – thus their portion of the rebate would go to their account and that amount is approximately \$1,300.00.

Tonto Basin was asked last week to join this year's campaign.

Jim Carroll made a motion that we modify the case statement to reflect that the rebate funds will be use for new capital improvements that the parish council recommended and that the unused amount be restricted for future capital improvements. Jan Parsons seconded. The motion was unanimously approved.

OLD BUSINESS

We have not tapped into the bequest savings.

During the last meeting, we were challenged to come up with a strategy to reduce expenses and increase revenue. These are the results:

Two workers have been cut to 32 hours

The administrative assistant now works only two ½ days a week

Judy and Jim Carroll have been volunteering more than required

Joe the maintenance man works one day a week.

We have a lot more parishioners volunteering

We also have the rebate money to reimburse the budget in the capital improvement projects.

Sodality and K of C are helping

Jim is checking the A/C when people aren't in the hall. And finally we are doing all that we can

NEW BUSINESS

It is Hereby Resolved that the attached proposed budget for the fiscal year 2009-2010 are hereby approved as submitted by the Saint Philip the Apostle Roman Catholic Church – Payson Financial Council.

Motion to approve the 2009-2010 as presented was made by Jan Parsons. Motion was seconded by Jim Carroll. Motion carried unanimously.

Fr. Bill noted that the plate collections should increase by not having as many special collections.

It is Further Resolved that Saint Philip the Apostle Roman Catholic Church – Payson, a non-profit organization, hereby authorizes the pastor, to spend corporate funds for all approved budgeted items in accordance with requirements set by the Bishop and the Diocesan Building Policy. Jan Parsons made motion to approve the resolution and Jim Carroll seconded. Fr. Bill committed to always let the finance committee know if he intends to spend any amount over \$1,500. Motion carried unanimously.

It is Further Resolved that the policy regarding expenditures for non-budgeted emergency items adopted at the budget meeting of the Board in previous years be held at \$25,000. Motion was made to approve the resolution and Jim Carroll seconded. Motion carried unanimously.

OTHER

Fr. Bill reported that we are not submitting a capital improvement budget for '09-'10 because there are no projects planned.

Fr. Bill conducted a final prayer.

Jan made a motion that the meeting be adjourned. Jim Carroll seconded. Motion carried unanimously. Next meeting will be held in September 2009.