

**MINUTES OF A MEETING OF THE BOARD OF
DIRECTORS OF ST. PHILIP THE APOSTLE CATHOLIC CHURCH – PAYSON**

DATE: September 1, 2011 LOCATION: PARISH RECTORY

ATTENDING:

**Fr. William Gyure, President
Jan Parsons, Secretary
Fr. Al Schifano – proxy
Most Rev. Gerald Kicanas – proxy
Bobbie Simone, Treasurer**

A meeting of the Board of Directors of St. Philip the Apostle Catholic Church was called to order on September 1, 2011 at 10:28 a.m. in the Parish Rectory.

Fr. Bill opened the meeting with a prayer.

A timely notice was received. Present are Pastor Gyure, Secretary Parsons, Treasurer Simone and present by proxy are Bishop Kicanas and Fr. Schifano.

Minutes of the meeting of June 16, 2011 were reviewed. There were no corrections or amendments. Bobbie Simone made a motion to approve the minutes as written. Jan Parsons seconded. Motion was unanimously approved.

COMPLIANCE

Jan Parsons asked if the parish was in full compliance with the Diocesan Safe Environment Program. Fr. Gyure responded that we were. Jan Parsons asked if the Parish was in full compliance with the Diocesan Policies previously adopted by the Parish Board of Directors. Again, Fr. Gyure responded that we were.

Fr. Gyure reported that our parish has no issues with the Audit and Safety Inspections since the last board meeting.

PRESIDENT'S REPORT

As reported last meeting, there are no more maintenance projects to report. We are at 70% of goal for the Diocesan Bishop's appeal. Our Faith, Our Hope, Our Future Capital Campaign is at 67% of goal for our parish. Father Gyure reported that the funds returned to the parish so far have been used for capital improvements.

Our parish missions have never used parish funds. They have been completely self-sustaining since their inception.

Jan asked if the parish has had any employment or liability claims. Father Gyure responded that we had none at all.

OLD BUSINESS

St. Philip the Apostle Parish has four (4) meetings a year of the Finance and Parish Councils. One or both of the Directors are automatically on these committees so they are fully up to date on these matters. Everything has been reported except the Latin mass issue.

NEW BUSINESS

Jan Parsons made motion to accept the financial report ending June 30, 2011 and that the report be made part of the minutes of this meeting and further that the President and Officers be authorized to sign the report on behalf of the corporation.

Bobbie Simone seconded. Motion was unanimously approved.

Jan Parsons made motion to approve and ratify all actions taken by the Officers of the Corporation in furtherance of the business and affairs of the Corporation over the past year.

Bobbie Simone seconded. Motion was unanimously approved.

Finally, Jan Parsons made motion to accept the amendments made in the compensation and benefits system as recommended by the Diocesan Human Resources Department, and acknowledge the Board's prior adoption of the Service agreement with the Diocese of Tucson and the adoption of manuals and plans as its own policies, procedures and benefits for and in dealing with its personnel.

Further, Jan Parsons will notify the Office of Corporate Matters of the acceptance of the resolution.

Bobbie Simone seconded. Motion was unanimously approved.

Fr Gyure made motion that the Parish adopts the Diocesan Bookkeeping Test.

Bobbie Simone seconded. Motion was unanimously approved.

Father Gyure reported that his Pastoral Report included the increase in attendance at the mission churches in Young and Tonto Basin. The Tonto Basin mission has appropriately been named Our Lady of the Lake.

The Board also discussed the status of the Anglican Church's inclusion into the Roman Catholic Church.

NEXT MEETING - Next meeting was tentatively scheduled for the beginning of November. Bobbie Simone's term as Treasurer is up for consideration. There being no further business, Fr. Gyure adjourned the meeting.

Respectfully submitted,

Jan Parsons, Secretary