

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF
DIRECTORS OF ST. PHILIP THE APOSTLE CATHOLIC CHURCH –
PAYSON**

DATE: FEBRUARY 4, 2011 LOCATION: PARISH RECTORY

ATTENDING:

**Fr. William Gyure, President
Jan Parsons, Secretary
Fr. Al Schifano – proxy
Most Rev. Gerald Kicanas – proxy
Bobbie Simone, Treasurer**

A meeting of the Board of Directors of St. Philip the Apostle Catholic Church was called to order at 11:34 a.m. in the Parish Rectory.

Fr. Bill dispensed with the opening prayer.

Jan Parsons called roll and announced that we have a quorum.

Minutes of the meeting of October 4, 2010 were reviewed.

Bobbie Simone made a motion to approve the minutes as written. Fr. Gyure seconded. Motion was unanimously approved.

COMPLIANCE

Jan Parsons asked if the parish was in compliance with the Revised Diocesan Safe Environment Program. Fr. Gyure responded that we were. Jan Parsons asked if the Parish was in full compliance with the Diocesan Policies previously adopted by the Parish Board of Directors. Again, Fr. Gyure responded that we were. Fr Gyure also informed the board that the parish received an e-mail from the Diocesan Environmental Secretary reminding the parish that our audit is due on 7/1/11.

February 4, 2011
P2

PRESIDENT'S REPORT

Fr. Bill updated the Board about the grounds and building improvements. Painting of the parish Church is complete. The parish hall is just about finished, and while we can use the hall, the classrooms are still not finished. The drywall is done; but we need to install mopboard and molding. Classrooms should be open by the end of the month.

The town inspector found spackling on the ductwork and is requiring us to install a new duct before he will give us a final.

Additionally, we have a new alarm system for the hall. Hallway carpet needs to be replaced and we will replace it on the south side with tile. We will also install a master control for heating and cooling. Finally, we will paint the rectory.

OLD BUSINESS

The Parish received paperwork from the Town acknowledging their acceptance of the conveyance of a strip of land on the frontage of the church property. The Board of Directors approved the conveyance at their last meeting.

NEW BUSINESS

A motion was made by Jan Parsons to approve the resolution to accept St. Philip's Financial Statement for the first six months of the fiscal year ending December 31, 2010. Bobbie Simone seconded. Motion was approved unanimously.

A motion was made by Jan Parsons to approve a resolution to approve and ratify all action of the Officers of the Corporation in the furtherance of the business and affairs of the Corporation in the past year. Bobbie Simone seconded. Motion was approved unanimously.

A motion was made by Bobbie Simone to approve the resolution to ratify Jan Parsons' election as Board Secretary to begin January 19, 2011. Father Bill seconded. Motion was approved unanimously.

NEXT MEETING - Next meeting was set for June 17, 2011.

Fr. Gyure closed the meeting with a prayer.

ADJOURNMENT - Jan Parsons made motion to adjourn the meeting. Bobbie seconded. Motion was unanimously approved.

Respectfully submitted
Jan Parsons, Secretary