

**MINUTES OF THE ANNUAL MEETING OF THE BOARD OF  
DIRECTORS OF ST. PHILIP THE APOSTLE CATHOLIC CHURCH –  
PAYSON**

**DATE: AUGUST 5, 2010 10:30 A.M. LOCATION: PARISH RECTORY**

**ATTENDING:**

**Fr. William Gyure, President  
Jan Parsons, Secretary  
Fr. Al Schifano – proxy  
Most Rev. Gerald Kicanas – proxy  
Bobbie Simone, Treasurer**

**OTHERS ATTENDING:**

**Fran Doering, Chair, Finance Committee**

A meeting of the Board of Directors of St. Philip the Apostle Catholic Church was called to order by Fr. Gyure at 10:30 a.m. in the Parish Rectory.

Fr. Bill opened the meeting with a prayer.

Jan Parsons took roll call and announced that we did have a quorum.

Minutes of the meeting-of June 4, 2010 were reviewed. Bobbie Simone made motion to approve the minutes as written. Jan Parsons seconded. Motion carried unanimously.

**SAFE ENVIRONMENT:**

Jan Parsons asked if we are in compliance with the Diocesan Safe Environment Program. Fr. Gyure stated that we are in full compliance. Jan asked if we were in full compliance with the Diocesan Policies previously adopted by the Parish Board of Directors. Fr. Bill stated that we are in full compliance and that our Standard Operating Procedure is up to date and approved by the Diocese.

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### **FINANCE COUNCIL REPORT:**

Fran Doering gave the finance council's yearly review. The report is attached and has been made a part of the minutes of this meeting. Bobbie Simone made a motion to accept the Finance Council report as presented. Jan Parsons seconded. Motion carried unanimously.

### **PARISH COUNCIL REPORT:**

Al Shiya was unable to make the meeting this morning but gave his report to Fr. Gyure for presentation. This report is attached and has been made a part of the minutes of this meeting. Bobbie Simone made a motion to accept the Parish Council report as presented. Jan Parsons seconded. Motion carried unanimously.

### **PASTORAL REPORT:**

Fr. Gyure gave a synopsis of the pastoral report. The report has been submitted electronically to the diocese. Bobbie Simone made motion to accept the Pastoral report as submitted electronically to the diocese. Jan Parsons seconded. Motion carried unanimously.

### **OLD BUSINESS:**

Fr. Gyure discussed and clarified line items on the finance report that appeared to have great fluctuations from CY 08-09 and CY 09-10. The Board discussed capital improvements including the disposition of the tree stump in the parking lot. It was suggested that a local tree company be contacted to see if they could remove the stump.

### **NEW BUSINESS:**

Fr. Gyure suggested we review the signers on the checking account. Fr. Gyure suggested that Bobbie Simone be added to the signers list. She would put the number of authorized signers at three for the parish. Fr. Gyure pointed out that checks and all transactions are copied and on-view electronically at the diocesan level.

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**Motion was made by Jan Parsons that the Financial Report for fiscal year ending June 30, 2010 be hereby accepted and that the same be made part of the minutes of this meeting and it is further moved that the President and Treasurer be authorized to sign the report on behalf of the corporation.**

**Motion was seconded by Bobbie Simone. Motion was unanimously approved.**

**Motion was made by Jan Parsons that all actions taken by the Officers of the Corporation in furtherance of the business and affairs of the Corporation in the past year are hereby approved and ratified. Seconded by Bobbie Simone.**

**Motion was unanimously approved.**

**The next meeting will be scheduled sometime around November after the finance council meets.**

**Fr. Gyure made motion to adjourn. Bobbie Simone seconded. Meeting was adjourned at 11:18 a.m.**

**Respectfully submitted,  
Jan Parsons, Secretary**

## PROXY

Reverend Al Schifano, the undersigned, being a director of SAINT PHILIP THE APOSTLE ROMAN CATHOLIC CHURCH - PAYSON, an Arizona non-profit corporation (the "Corporation"), does hereby make, constitute and appoint Rev. William Gyure with full power of substitution, attorney and proxy of the undersigned, to appear and vote on the resolutions as specified below, at the annual meeting of the Board of Directors of the Corporation, to be held at 511 S St Philip St, Payson, Arizona on Thursday, August 5, 2010 at 10:30 a.m.

The purpose of said regular meeting shall be to review and approve the parish year end Annual Financial Report to the Diocese, to review and acknowledge any extraordinary transactions in the course of business which have been undertaken by the Corporation during the past year or which are proposed for the coming year, and any other business as needed. The following resolutions will be considered and decided:


Resolved that the Saint Philip the Apostle Roman Catholic Church - Payson Financial Report for fiscal year ending June 30, 2010 is hereby accepted and the same be made part of the minutes of this meeting and it is further resolved that the President & Treasurer are authorized to sign the report on behalf of the corporation.

Resolved that all actions taken by the Officers of the Corporation in furtherance of the business and affairs of the Corporation in the past year are hereby approved and ratified.

Resolved that Saint Philip the Apostle Roman Catholic Church – Payson hereby authorizes the pastor to purchase a vehicle on behalf of the Corporation in accordance with Diocesan Policy and for an amount not to exceed the amount recommended by the Parish Finance Council.

and to discuss other business as may properly come before the meeting.

Dated August 3, 2010.

  
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Reverend Al Schifano, Vice President

## PROXY

Most Reverend Gerald F. Kicanas, D.D., the undersigned, being a director of Saint Philip the Apostle Roman Catholic Church - Payson, an Arizona non-profit corporation (the "Corporation"), does hereby make, constitute and appoint Rev. William Gyure with full power of substitution, attorney and proxy of the undersigned, to appear and vote on the resolutions as specified below, at the annual meeting of the Board of Directors of the Corporation, to be held at 511 S St Philip St, Payson, Arizona on Thursday, August 5, 2010 at 10:30 a.m.


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and to discuss other business as may properly come before the meeting.

Dated August 3, 2010.



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Most Reverend Gerald F. Kicanas, D.D.