

**MINUTES OF A MEETING OF THE BOARD OF
DIRECTORS OF ST. PHILIP THE APOSTLE CATHOLIC CHURCH –
PAYSON**

DATE: August 13, 2013 10:00 A.M. LOCATION: PARISH RECTORY

ATTENDING:

**Fr. Edward Lucero, President
Jan Parsons, Secretary
Bobbie Simone, Treasurer
Msgr. Al Schifano
Most Rev. Gerald Kicanas – proxy**

A meeting of the Board of Directors of St. Philip the Apostle Catholic Church was called to order by Fr. Lucero at 10:10 a.m. in the Parish Rectory.

Fr. Lucero opened the meeting with a prayer.

Fr. Lucero noted that a timely notice was received by all board members. Jan Parsons took roll and announced that we do have a quorum.

Minutes of the meeting of February 25th meeting were reviewed. Msgr. Schifano made motion to approve the minutes as written. Bobbie Simone seconded. Motion carried unanimously.

SAFE ENVIRONMENT:

Jan Parsons asked if the parish was in full compliance with the Diocesan Safe Environment Program. Fr. Lucero stated that we are in full compliance. Jan asked if we were in full compliance with the Diocesan Policies previously adopted by the Parish Board of Directors. Fr. Lucero stated that we are.

Jan Parsons asked if we had any Audits or Safety Inspections since the last Board meeting. Fr. Lucero stated that he was not aware of any.

Jan asked if the parish has been sued or had any liability claims against it. Fr. Lucero stated that there are none.

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PRESIDENT'S REPORT:

Fr. Lucero has been appointed the pastor of St Philip the Apostle parish in Payson effective July 1, 2013. Fr. Bill Gyure has been reassigned to Tombstone, AZ. Also effective July 1, 2013.

OLD BUSINESS:

The distributions from Our Faith, Our Hope, Our Future capital campaign totaled \$60,478 as of June 30, 2013. Fr. Lucero reported that the facility and the grounds are in great shape - Fr. Gyure had done a lot of improvements.

Msgr. Schifano stated that the Bishop requests that on a quarterly basis we share this information with the parishioners, letting them know how we use the rebate money and thanking them for their contributions.

Msgr. stated that some parishioners are still paying their committed amount and we would like to keep this information in front of them.

Fr. Lucero commented that we do have a functioning Finance Council and Pastoral Council. Our next meeting will be in October and we meet quarterly.

NEW BUSINESS:

The Board reviewed the Financial Report for fiscal year ending June 30, 2013. St. Monica's made two payments on its outstanding loan. Payments are made back into St. Philip the Apostle parish pooled investment trust. The parish gets a notice when this is done.

Msgr. Schifano stated that the financials look good.

Jan Parsons made motion that we accept the resolution that St. Philip the Apostle parish – Payson Financial Report for fiscal year ending June 30, 2013 be hereby accepted and made part of the minutes of this meeting. And further that the President and the Treasurer be authorized to sign the report on behalf of the corporation. Bobbie Simone seconded. Motion passed unanimously.

Jan Parsons made motion that we accept the resolution that all actions taken by the Officers of the Corporation in furtherance of the business and affairs of the Corporation in the past year be hereby approved and ratified. Bobbie Simone seconded. Motion passed unanimously.

Jan Parsons' term as Secretary of the corporation is coming to an end and she has announced her plans to retire. There is a process for electing an officer of the Corporation. Msgr. Schifano thanked Jan for her service to the parish.

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ADJOURN

There being no further business, Fr. Lucero declared the meeting adjourned at 10:25 a.m.

Respectfully submitted,
Jan Parsons, Secretary