

**MINUTES OF A MEETING OF THE BOARD OF  
DIRECTORS OF ST. PHILIP THE APOSTLE CATHOLIC CHURCH –  
PAYSON**

**DATE: May 24, 2012 10:00 A.M. LOCATION: PARISH RECTORY**

**ATTENDING:**

**Fr. William Gyure, President  
Jan Parsons, Secretary  
Fr. Al Schifano – proxy  
Most Rev. Gerald Kicanas – proxy  
Bobbie Simone, Treasurer**

A meeting of the Board of Directors of St. Philip the Apostle Catholic Church was called to order by Fr. Gyure at 10:06 a.m. in the Parish Rectory.

Fr. Gyure opened the meeting with a prayer.

Fr. Gyure noted that a timely notice was received by all board members. Fr. Bill announced that we do have a quorum.

Minutes of the meeting of February 16<sup>th</sup> meeting were reviewed. Bobbie Simone made motion to approve the minutes as written. Father Gyure seconded. Motion carried unanimously.

**SAFE ENVIRONMENT:**

Jan Parsons asked if the parish was in compliance with the Diocesan Safe Environment Program. Fr. Gyure stated that we are in full compliance. Jan asked if we were in full compliance with the Diocesan Policies previously adopted by the Parish Board of Directors. Fr. Bill stated that we are. And the audit has been completed and will be sent to Dr. Duckro's office. We had no discrepancies or adverse findings.

Jan Parsons asked if the parish has a functioning finance and pastoral council and asked how often they meet. Fr. Gyure said that yes we have both; the parish council had one meeting this year and will have another around the first of June. The finance council held one meeting this year and will have another once we have all the bids in for the roof.

Father Gyure reported that during this period we have not been sued or had any employment or liability claims filed against us.

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### **OLD BUSINESS:**

There being restricted monies through the Shively bequest – the Shrine is undergoing a facelift. Working with the parish Sodality on the design, solid doors and screened windows will be installed, making the shrine more secure. Mary Quigley is working with the designer and has received a professional discount of \$2,000.00.

So the total cost of the job is \$8,000.

### **NEW BUSINESS:**

Jan Parsons made a motion to approve the resolution to accept the operating and capital budgets for fiscal year 2011-2012 as submitted by the Saint Philip the Apostle Roman Catholic Church – Payson Financial Committee. Bobbie Simone seconded. Motion passed unanimously.

Jan Parsons made a motion to approve the resolution to authorize the pastor, to spend and make expenditures on behalf of the corporation as approved in the budget and in accordance with requirements set by the Bishop and the Diocesan building Policy. Bobby Simone seconded. Motion passed unanimously.

Jan Parsons made a motion to approve the policy related to expenditures for non-budgeted emergency items and limiting the amount the pastor can spend to \$25,000.00 as in previous years.

Bobbie Simone seconded. Motion passed unanimously.

Jan Parsons made a motion to approve the recommendation of the Presbyteral Council that a unanimous approval of the parish board of directors must be obtained prior to the naming of any parish facility, building, school or park in honor of someone.

Bobbie Simone seconded. Motion passed unanimously.

Jan Parsons made a motion to approve the resolution that authorizes Fr. Gyure to accept a Finance Council recommended vendor in conformance with Diocesan Building policy for the repair of the parish roof in the amount not to exceed \$25,000 and to sign, on behalf of the parish corporation, any documents required for the completion of that work.

Father Gyure added that the parish Sodality had given the parish money to have the Rectory roof repaired. Fr. Gyure will run both the rectory and the hall roof bids by the finance committee for selection of a vendor before proceeding.

Bobbie Simone seconded the motion. Motion passed unanimously.

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**PRESIDENT'S REPORT:**

Fr. Gyure reported that we had to fix the water distribution pump for the yard. The pump broke down and was delivering partial pressure. When they would turn it on, within 5 minutes the pump failed. A new pump was installed and it is working fine. The grass has recovered.

No more discussion meeting was adjourned at 10:41am

Respectfully submitted,  
Jan Parsons, Secretary