

**MINUTES OF THE FINANCE COMMITTEE OF ST PHILIP THE APOSTLE
CATHOLIC CHURCH-PAYSON, AZ**

DATE: AUGUST 15, 2012

LOCATION: PARISH HALL

IN ATTENDANCE:

**FATHER WILLIAM GYURE
FRAN DOERING, CHAIRMAN
JAN PARSONS
ALAN PELLETIER
MARY LEWUS
JIM LEWUS
PHYLLIS HALL
RICHARD FALKENBERG
BOBBIE SIMONE, SECTY.**

ABSENT:

JAN SCHMALZER

The finance committee convened at 6:00 p.m. in room 5 of the parish center. Father Bill began the meeting with an opening prayer. Fran Doering took roll call and the meeting commenced.

The committee reviewed the minutes of May 9, 2012. There was an addendum to the minutes. Father Bill had telephoned the committees members for approval for the new roofing for the parish center and the office rectory. After reviewing the bids, the committee chose Waley Roofing for the amount of \$23,605.00 dollars. In addition, Waley Roofing also repaired the pump house and the Knights of Columbus shed at no charge. Richard Falkenberg made a motion to accept the minutes. Phyllis Hall seconded the motion. The motion was passed unanimously.

The committee reviewed the statements of operation reports from July 2011 through June 2012. Jan Parsons made a motion to accept the reports as reviewed. Bobbie Simone seconded the motion. It passed unanimously.

Phyllis Hall made a motion to adjourn the meeting. Bobbie Simone seconded the motion. It passed unanimously.
The committee adjourned at 7:00 p.m.

Respectfully submitted by:

amount, without the approval of the finance committee. Jan Parsons made a motion to accept this policy and Alan Pelletier seconded the motion. It passed unanimously.

The finance committee reviewed the Charity Collections for the first half of the calendar year 2012. Our parish must account for all donations and items coming in and all items outgoing. Dates have been designated for these other various charities so they will not affect our regular parish income.

Fran Doering, Richard Falkenberg, and Phyllis Hall were all re-appointed for 3 more years on finance committee. Jan Parsons made a motion to accept this proposal and Alan Pelletier seconded the motion. The motion passed unanimously.

The next meeting is scheduled for Wednesday, August 8, 2012.

Alan Pelletier made a motion to adjourn the meeting and Bobbie Simone seconded it. The motion passed unanimously.

The committee adjourned at 7:00 p.m.

Respectfully submitted by:

Fr. William Gyure, President

Bobbie Simone, Secretary

**MINUTES OF THE FINANCE COMMITTEE OF ST. PHILIP THE APOSTLE
CATHLIC CHURCH-PAYSON, AZ**

NOVEMBER 14, 2012

IN ATTENDANCE:

**FATHER WILLIAM GYIURE
FRAN DOERING, CHAIRMAN
BOBBIE SIMONE, SECTY
MARY LEWUS
ALAN PELLETIER
PHYLLIS HALL
JAN PARSONS
JAN SCHMALZER**

ABSENT:

**JIM LEWUS
RICHARD FALKENBERG**

VISITOR:

AL SCHMALZER

The finance committee convened at 6:00 p.m. in room 5 of the parish center. Father Bill began the meeting with an opening prayer. Fran Doering took roll call and the meeting commenced.

The committee reviewed the minutes of August 15, 2012. Alan made a motion to accept the minutes as read. Phyllis seconded the motion. It passed unanimously.

The finance committee reviewed the profit and loss budget from July through October 2012. There was an overpayment in the amount of \$29,551.51 from the William Shively Trust. This one time non-budgeted expense had to be refunded to the trust. The parish received shares of Prudential Insurance as a bequest the shares are valued at approximately \$3,000.00. Jan Parsons made a motion to accept the budget. Jan Schmalzer seconded the motion. It passed unanimously.

Father Bill discussed the regulations and qualifications of the Diocesan by-laws, which the finance committee will be adopting. See attached addendum. Alan Pelletier made a motion to accept the Diocesan by-laws. Mary Lewus seconded the motion. It passed unanimously.

Alan Pelletier made a motion to adjourn the meeting. Phyllis Hall seconded the motion. The meeting adjourned at 6:40 p.m. The next meeting is March 13, 2013.

Respectfully submitted by:

ARTICLE IX

CRITERIA FOR MEMBERSHIP IN THE PARISH FINANCE COUNCIL

- 1. MEMBERS CAN INCLUDE MEN AND WOMEN AS WELL AS PRIESTS AND DEACONS.**
- 2. MEMBERS SHOULD BE A MINIMUM OF 18 YEARS OF AGE.**
- 3. MEMBERS MUST BE PRACTICING ROMAN CATHOLICS, ACTIVE IN PARISH MOVEMENTS AND ORGANIZATIONS.**
- 4. MEMBERS MUST BE WILL AND ABLE TO SERVE FOR THEIR TERM OF OFFICE AND ATTEND MEETINGS, AND BE READY TO CARRY OUT THEIR RESPONSIBILITIES AS A COUNCIL MEMBER.**
- 5. MEMBERS MUST BE COMMITTED TO WORK WITH THE PASTOR/ADMINISTRATOR TO ADDRESS THE FINANCIAL NEEDS OF THE PARISH IN A SPIRIT OF FAITH AND COOPERATION.**

**MINUTES OF THE FINANCE COMMITTEE OF ST. PHILIP THE APOSTLE
CATHOLIC CHURCH-PAYSON, AZ**

FEBRUARY 25, 2013

IN ATTENDANCE:

**FATHER WILLIAM GYURE
FRAN DOERING, CHAIRMAN
BOBBIE SIMONE, SECTY.
MARY LEWUS
JIM LEWUS
ALAN PELLETIER
PHYLLIS HALL
JAN PARSONS
JAN SCHMALZER
RICHARD FALKENBERG BY PROXY**

VISITOR:

AL SCHMALZER

ALSO PRESENT:

JOE MOTOLA

The finance committee convened at 12:00 p.m. in room 5 of the parish center. Father Bill led the committee with an opening prayer. Fran Doering took roll call and the meeting commenced.

The committee reviewed the minutes of November 14, 2012. Alan Pelletier made a motion to accept the minutes as read. Jan Schmalzer seconded the motion. The motion passed unanimously.

The committee reviewed the profit and loss budget from July 2012 to January 2013. Phyllis Hall made a motion to accept the budget. Jim Lewus seconded the motion. It passed unanimously.

Father Bill nominated Al Schmalzer for membership to the finance committee. Bobbie Simone made a motion to accept Al Schmalzer to the finance committee. Alan Pelletier seconded the motion. The motion passed unanimously.

The Diocese of Tucson requested a loan in the amount of \$200,000.00, to be made to St Monica's Parish in Tucson. It would be a three-year loan at an interest rate of three percent. A security agreement by the Diocese would guarantee the loan. Alan Pelletier made a motion to accept the request. Mary Lewus seconded the motion. It passed unanimously.

The pledges that were made for Our Faith, Our Hope, and Our Future have exceeded the goal set by the Diocese. St. Philip's Church has received a direct deposit to their account in the amount of \$2,775.60 for this period. The total received to date is \$57,452.60.

Alan Pelletier made a motion to adjourn the meeting. Phyllis Hall seconded the motion. The meeting adjourned at 12:45 p.m. The next meeting is scheduled for June 2013.

Respectfully submitted by:
Bobbie Simone, Secty.

**MINUTES OF THE FINANCE COMMITTEE OF ST. PHILIP THE APOSTLE
CATHOLIC CHURCH-PAYSON, AZ**

MAY 8, 2013

IN ATTENDANCE:

**FATHER WILLIAM GYURE
FRAN DOERING, CHAIRMAN
BOBBIE SIMONE, SECTY
MARY LEWUS
JIM LEWUS
ALAN PELLETIER
JAN PARSONS
JAN SCHMALZER
RICHARD FALKENBERG
AL SCHMALZER
MARCO ANTONIO GUEREQUE**

ABSENT:

PHYLLIS HALL

ALSO PRESENT:

JOE MOTOLA

The finance committee convened at 6:00 p.m. in room 5 of the parish center. Father Bill led the committee in an opening prayer. Fran Doering took roll call and the meeting commenced.

Father Bill informed the committee that Phyllis Hall was no longer a member as she had moved to Scottsdale due to ill health. She will be missed.

The committee reviewed the minutes of February 25, 2013. Alan Pelletier made a motion to accept the minutes as read. Jan Parsons seconded the motion. The motion passed unanimously.

Joe Motola informed the committee that we are now using the same format as the board of directors in Tucson for our reports. The committee reviewed the operating statement and the budget statement from July 2012 to April 2013. Alan Pelletier made a motion to accept the operating statement. Jim Lewus seconded the motion. Motion was passed unanimously. Bobbie Simone made a motion to accept the budget review. Alan Pelletier seconded the motion. It passed unanimously.

NEW BUSINESS:

Alan Pelletier's term was up for reappointment. Jan Parsons made a motion to reappoint Alan. Bobbie Simone seconded the motion. The motion passed unanimously. Marco Antonio Guereque was to be appointed to the committee for the first time. Jan Parsons made a motion to appoint Tony Guereque as a member to the finance committee. Bobbie Simone seconded the motion. The motion passed unanimously.

Jan Parsons made a motion to adjourn the meeting. Jan Schmalzer seconded the motion. The meeting adjourned at 7:00 p.m.

The next meeting is to be scheduled sometime in August.

Respectfully submitted.
Bobbie Simone, Secty.