

**MINUTES OF THE FINANCE COMMITTEE OF ST. PHILIP THE APOSTLE
CATHOLIC CHURCH-PAYSON, AZ**

AUGUST 7, 2013

IN ATTENDANCE:

**FATHER LUCERO
BOBBIE SIMONE, SECTY.
MARY LEWUS
JIM LEWUS
ALAN PELLETIER
JAN PARSONS
AL SCHMALZER**

ABSENT:

**FRAN DOERING, CHAIRMAN
JAN SCHMALZER
MARCO ANTONIO GUEREQUE**

ALSO PRESENT:

JOE MOTOLA

The finance committee convened at 6:05 p.m. in room 5 of the parish center. Father Lucero led the committee in an opening prayer. Roll call was taken and the meeting commenced.

The committee reviewed the minutes of May 8, 2013. Alan Pelletier made a motion to accept the minutes as read. Jan Parsons seconded the motion. The motion passed unanimously.

The committee reviewed the annual financial statements as of June 30, 2013. Alan Pelletier made a motion to accept the annual report. Bobbie Simone seconded the motion. The motion passed unanimously.

NEW BUSINESS:

Bishop Gerald Kicanas will be visiting St Philip's Church on January 29, 2014. He will install Father Lucero officially as pastor on January 30, 2014.

Bobbie Simone made a motion to adjourn the meeting. Jan Parsons seconded the motion. The meeting adjourned at 6:25 p.m.

Respectfully submitted,
Bobbie Simone, Secty.

St. Philip the Apostle Catholic Church-Finance Council Meeting

November 21, 2013

Present: Fr. Lucero, Joe Motola, Francis Doering, James & Mary Lewus

Proxy: Roberta Simone

Meeting Location : Conference Room

Start Time: 6:10PM

Opening Prayer-Fr. Lucero

Fran conducted roll call of those members present

Previous minutes were not available

Discussion on previous quarter's financial statement:

- Replaced Air conditioner in rectory
- Other administrative expenses versus previous year
 - Mileage reimbursement
 - Stipends

Fr. Bill did not take mileage reimbursements or stipends, therefore those expenses were always zero as reflected on previous financial statements

Overall the parish is in a good financial position as we move forward into this fiscal year

Discussion on the parish leasing a car:

- The recent rate increase from Hertz car rental has substantially increased the parish's expenses in traveling to St. Benedict's mission in Young, Az.
 - October 2013 expenses: Approximately \$600.00
- Analysis of rental vs. lease spreadsheet
 - Rental prices will continue to increase in the future
 - The parish will realize financial savings if we enter into a lease agreement with lease payment of approximately \$300/3 year lease
 - The parish will pay off the lease immediately to realize further savings

Due to the number of members present for this meeting we did not have a quorum to complete the voting process of entering into a lease agreement. However those present agreed to move forward with the lease option.

Fran will contact other members to inform them of the discussion and vote

Mary motioned to adjourn the meeting, Jim seconded the motion.

Meeting adjourned (Time 7:40)

Minutes submitted by Fr. Lucero

Jan Parsons and Allan Pelletier were contacted to record their vote on leasing a parish car.

They both voted in favor of leasing the car.

Joseph C. Motola

Busmgr.

**MINUTES OF THE FINANCE COMMITTEE OF ST. PHILIP THE
APOSTLE CATHOLIC CHURCH-PAYSON, AZ**

MAY 6, 2014

IN ATTENDANCE:

**FATHER ED LUCERO
BOBBIE SIMONE, SECTY.
MARY LEWUS
ALAN PELLETIER
JAN PARSONS
FRAN DOERING**

ABSENT:

**JIM LEWUS
AL SCHMALZER
JAN SCHMALZER
MARCO ANTONIO GUEREQUE**

ALSO PRESENT:

JOE MOTOLA

The finance committee convened at 11:00 a.m. in room 5 of the parish center. Fran Doering took role call. Father Lucero led the committee in an opening prayer. The meeting commenced.

The committee reviewed the minutes of August 7, 2013 and November 21, 2013. Alan Pelletier made a motion to accept the minutes of the last two meetings. Bobbie Simone seconded the motion. The motion passed unanimously.

The committee discussed capital improvements that are needed. The committee allotted \$20,000.00 to repair the parking lot, \$12,000.00 to replace the walkway in the front of the church and \$4,000.00 to replace the windows in the sacristy and in the bathrooms of the church. The committee approved the total of \$36,000.00 to complete these improvements. Jan Parsons made a motion to accept the proposal. Mary Lewus seconded the motion. The motion was passed unanimously.

The committee reviewed the Comparison Financial Statement for the first 10 months of the fiscal year; July 1, 2013 thru March 31, 2014; verses July 1, 2012 thru March 31, 2013. Jan Parsons made a motion to accept the financial statement as submitted. Alan Pelletier seconded the motion. The motion passed unanimously.

**MINUTES OF THE FINANCE COMMITTEE OT ST. PHILIP THE
APOSTLE CATHOLIC CHURCH**

JUNE 17, 2014

IN ATTENDANCE:

**FATHER ED LUCERO
BOBBIE SIMONE, SECTY.
MARY LEWUS
JIM LEWUS-PROXY
AL SCHMALZER
JAN SCHMAZER**

ABSENT:

**ALAN PELLETIER
JAN PARSONS
FRAN DOERING
MARCO ANTONIO GUEREQUE**

The finance committee convened at 11:00 a.m. in room 5 of the parish center. Bobbie Simone took role call. Father Lucero led the committee in an opening prayer. The meeting commenced.

The committee reviewed the minutes of May 6, 2014. Jan Schmalzer made a motion to accept the minutes. Mary Lewus seconded the motion. The motion passed unanimously.

The committee discussed and reviewed the bids for the re-surfacing the parking lot. There were 2 bids. The first bid was from Silverio Dominguez in the amount of \$8,000.00. The second bid was from Four Corners Concrete, Inc. in the amount of \$12,600.00. The committee decided to award the job to Silverio Dominguez. Jan Schmalzer made a motion to accept the bid from Silverio Dominguez. Mary Lewus seconded the motion. The motion passed unanimously.

The committee discussed and reviewed the bids for the removal and replacement of the sidewalk in front of the church. There were 2 bids. The first bid was from George Myers in the amount of \$8,000.00. The second bid was from Ace Asphalt in the amount of \$11,195.52. The committee made the decision to award the job to George Myers. Mary Lewus made a motion to accept the bid from George Myers. Al Schmalzer seconded the motion. The motion passed unanimously

The next meeting is scheduled for August to close out the 2014 fiscal year.

Father Lucero led the committee in a closing prayer.

Jan Schmalzer made a motion to adjourn the meeting. Bobbie Simone seconded the motion. The meeting adjourned at 11:35 a.m.

Respectfully submitted,
Bobbie Simone, Secty.

The committee reviewed the budgets for the Fiscal 2014-2015. Alan Pellitier made a motion to approved the fiscal year budget. Jan Parsons seconded the motion. The motion passed unanimously.

Our next meeting of the finance committee will be in August. There will also be a meeting for the bids to be approved. That meeting is yet to be determined.

Bobbie Simone made a motion to adjourn the meeting. Mary Lewus seconded the motion. The meeting adjourned at 12:25 p.m.

Respectfully submitted,
Bobbie Simone, Secty.